

Seville Township Library Special Board Meeting

June 14, 2024

The meeting was called to order at 4:33 p.m. with board members Randy Bard, Becky Fleury, Judy Zimmerman, Allison Dunlap, and Renee Shaver; Director Justine Peterson, and guest Dale Beach.

- 1) Public comment: Dale was interested in learning about the current library update plan.
- 2) New Business
 - a) Library Building Update:
 - i) Closed May 22-23 to empty the main floor of books and shelves. Wallpaper stripped and walls freshly painted to prepare for old carpet to be replaced. Several wet spots were discovered along the baseboards. Notification letters were sent to the Township Director; one dated May 30, 2024, detailing interior concerns on the eastern wall, exterior cracks in the mortar, and issues behind the siding around the front door; and one dated June 3, 2024, adding a second interior issue on the north wall. The township Director called Hernick Environmental and set a mold testing appointment for June 5, 2024. Results were forwarded to the library on June 9, 2024, showing that mold levels were within acceptable levels at the time of testing. It was recommended the interior be remediated: remove impacted drywall, remove carpet, and clean all hard surfaces. Test and analysis cost: \$850.00. Justine made appointments on June 18 with Energy Plus and Elliot Environmental to look at interior and exterior concerns. Randy will attend the meetings.
 - ii) Discussions took place regarding future expenditure responsibilities between the township and the library board. The library will assume the cost for POD rental at \$500.00 per month, interior baseboards, paint, new carpet, and outside door enhancement. **Motion** by Allison, seconded by Randy that the library will pay 35% capped at \$3,500.00 for the mold analysis test, interior drywall, exterior caulking, exterior repair, eavestroughs, gutters, downspouts, and impacted fiberboard. **Approved.**
 - b) Summer Reading update: Justine hopes to offer an outside reading event in June.
 - c) Storywalk: **Motion** by Allison with support from Randy to accept the Storywalk bid that includes winter storage at \$3,972.00 plus an installation fee. **Approved.**
- 3) *Agenda Additions:*
 - a) Staff Wages: **Motion** by Becky with support from Allison to continue to pay staff at their regular scheduled hourly rate. **Approved.**

Motion by Randy with support from Becky to adjourn at 5:42 p.m.

Minutes by Renee Shaver